

ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES
March 20, 2025

Lexi Lausten, Trustee Chair
Joshua S. Gerth, Trustee Vice Chair
R. Dee Stone, Trustee
Brian M. Johnson, Fiscal Officer

Mrs. Lausten called the meeting to order and welcomed attendees including: Fiscal Officer Brian Johnson, Township Administrator Vicky Earhart, Assistant Township Administrator for Operations Steve Sievers, Assistant Township Administrator for Human Resources Suzanne Parker, Planning & Zoning Director Paul Drury, Public Works Director Eric Luginbuhl, Law Director Margaret Comey, Anderson Township Fire & Rescue Chief Richard Martin, Sheriff's Department Lt. Dave Downing, Fiscal Office Manager Katie Arnold, Director of Finance Tammy Disque.
Mr. Gerth arrived at 5:10 P.M.

MOTION TO ADOPT AGENDA

Mrs. Lausten moved to adopt the agenda as presented. **Mrs. Stone** seconded the motion.

Vote: Mrs. Lausten, yes; Mrs. Stone, yes.

Executive Session:

Mrs. Lausten moved to retire to Executive Session to consider the appointment, employment, or compensation of a public employee or official as permitted by Ohio Revised Code Section 121.22(G)(1). **Mrs. Stone** seconded the motion.

Vote: Mrs. Lausten, yes; Mrs. Stone, yes.

Mrs. Lausten moved to return from executive session. **Mrs. Stone** seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

PLEDGE OF ALLEGIANCE

Mrs. Lausten led the pledge of allegiance.

PRESENTATIONS AND RECOGNITIONS

Introduction of New Firefighters

Chief Martin introduced the following six firefighter recruits:

Justin Andler
Conner Dute

Austin Taylor
Connor Lowry

Zoe Chapman
Dawson Haynie

Mr. Johnson administered the oath of office.

Hillcrest Cemetery Awards

Todd Mayer presented awards to Hillcrest volunteers Kim Jump and Andrew Pappas.

Mr. Gerth shared his appreciation for the effort of all Hillcrest Cemetery volunteers.

Tree Committee Presentation

John Halpin and Timothy Kloppenberg presented the committee's achievements including, education, the fall tree planting program, survival monitoring, and various trees donated and planted throughout the township. They also explained the standards to be a Tree City and receive the Growth Award.

Mrs. Lausten thanked the committee for all their work to keep the tree canopy.

PUBLIC FORUM

Katie Nappi of 644 Watch Pointe stated she has angst about Beech Acres Park and asked for transparency about the Community Survey.

Roy Hall of 2884 Lengel stated his concerns about local crime and highlighted a specific instance.

TRUSTEE COMMENTS

Mrs. Stone thanked the volunteers on the implementation and the senior center committees.

Mr. Gerth stated Lt. Downing was available to discuss any concerns regarding crime.

Mr. Gerth thanked Ms. Nappi for raising the Beech Acres issue and said he also has angst about Beech Acres and the lack of discussion about what is going to happen with it. He mentioned that it was the Township that called for public engagement regarding what citizens wanted to see at Beech Acres, which was not previously happening. He stated that the Township is totally aligned with Ms. Nappi's comments. He said the Township wants what is best for the Township at Beech Acres. He stated that, contrary to what might be said on social media, the Township does not want to build 500 apartments there. He asked **Mr. Drury** to confirm that statement that the Township told developers, which Mr. Drury did.

Mrs. Lausten stated transparency is important to her in her trustee role. She said the trustees function as a board. She mentioned that she functioned within the Ohio Revised Code and the public has access to the board's discussions through meeting minutes. She also stated when property is public, the most important input is community input.

FISCAL OFFICER

Financial Reports

Mr. Johnson presented the February financials, advances, and collections.

Resolution Authorizing Payments

Mr. Johnson presented the following resolution regarding a “Then and Now” payment.

Mrs. Stone moved to adopt the below resolution. **Mr. Gerth** seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

RESOLUTION NO. 25 – 0320 – 01

RESOLUTION AUTHORIZING PAYMENTS

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (the “Board”) of Anderson Township, Hamilton County, Ohio (the “Township”), as follows:

SECTION 1. This Board hereby authorizes the payment of that certain Purchase Order No. 31639, dated February 20, 2025, of Motorola Solutions Support in the amount of \$22,047.12, which funds are hereby appropriated for the payment of Fire Department radios.

SECTION 2. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

There was no further discussion.

Mr. Johnson notified the Board that the Township has implemented the Bonefish payment system and reminded the Board of all the verifications the system performs before the Township issues a payment.

Minutes – February 6, 2025

Mr. Johnson presented the February 6, 2025 minutes for approval.

MOTION NO. 25 – 0320 – 02

Mr. Gerth moved to approve the minutes of February 6, 2025, as presented by the Fiscal Officer. Mrs. Stone seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mrs. Stone, yes; Mr. Gerth yes.

There was no further discussion.

LAW DIRECTOR

Resolution Accepting the Credit Card Compliance Report of the Law Director, as Compliance Officer, Provided Pursuant to the Anderson Township Credit Card Account Policy

Mrs. Comey presented Credit Card Compliance Report and thanked the Fiscal Office Manager for her help in preparing it.

Mrs. Stone moved to adopt the below resolution. Mr. Gerth seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

RESOLUTION NO. 25 – 0320 – 03

**RESOLUTION ACCEPTING THE CREDIT CARD COMPLIANCE REPORT OF THE
LAW DIRECTOR, AS COMPLIANCE OFFICER, PROVIDED PURSUANT TO THE
ANDERSON TOWNSHIP CREDIT CARD ACCOUNT POLICY**

WHEREAS, Section 505.64 of the Ohio Revised Code (the “Statute”) authorizes the use of township credit cards; and

WHEREAS, by Resolution No. 19-0418-11, this Board updated its credit card account policy and approved and adopted the Anderson Township Credit Card Account Policy (April 2019) and designated the Township’s Law Director as the Compliance Officer with respect thereto to perform the duties required of a compliance officer by the Statute; and

WHEREAS, by Resolution No. 21-1118- 04, this Board updated its credit card account policy and approved and adopted the Anderson Township Credit Card Account Policy (November 18, 2021), repealed Resolution No. 19-0418-11 and designated the Township’s Law Director as the Compliance Officer with respect thereto (the “Compliance Officer”); and

WHEREAS, by Resolution No. 23-1019-04, this Board updated its credit card account policy and approved and adopted the Anderson Township Credit Card Account Policy (October 19, 2023), repealed Resolution No. 21-1118-11 and confirmed the designation of the Township’s Law Director as the Compliance Officer with respect thereto; and

WHEREAS, by Resolution No. 24-0411-07 this Board updated its credit card account policy and approved and adopted the Anderson Township Credit Card Account Policy (April

2024), repealed Resolution No. 23-1019-04 and confirmed the designation of the Township's Law Director as the Compliance Officer with respect thereto; and

WHEREAS, as required by the Statute, the Credit Card Policy requires that the Compliance Officer and the Board at least once every six (6) months shall review the number of credit cards and accounts issued, the number of active cards and accounts, the expiration dates of and the credit limits with respect to such credit cards and accounts (collectively, the "Credit Card Data"), which review was last conducted in October 2024; and

WHEREAS, this Board has reviewed the Credit Card Compliance Report of the Law Director attached hereto as Exhibit A and by this reference incorporated herein (the "Credit Card Compliance Report");

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TOWNSHIP TRUSTEES (the "Board") OF ANDERSON TOWNSHIP, COUNTY OF HAMILTON, OHIO (the "Township"), as follows:

SECTION 1. That this Board hereby accepts and confirms the Credit Card Compliance Report of the Law Director, including the Credit Card Data reported thereby and hereby ratifies any action heretofore taken by the Fiscal Office with respect to certain credit accounts.

SECTION 2. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the passage of this Resolution were taken in an open meeting of this Board or its committees and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements, including (without limitation) Section 121.22 of the Ohio Revised Code, except as otherwise permitted thereby.

SECTION 3. The preambles hereto are and for all purposes shall be construed to be integral and operative parts of this Resolution.

There was no further discussion.

Resolution Approving and Adopting the Anderson Township Credit Card Account and Credit Account Policy (March 2025); Repealing Resolution No. 24-0411-07 as of This Date; and Confirming the Designation of the Township's Law Director as the Township's Compliance Officer to Perform the Duties Required of the Compliance Officer Required Under Said Policy

Mrs. Comey presented the updated policy including a new tax-exempt Amazon account.

Mr. Gerth stated the Ohio Township Association negotiated the Amazon accounts for Townships.

Mr. Gerth moved to adopt the below resolution. **Mrs. Stone** seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

RESOLUTION NO. 25 – 0320 – 04

**ANDERSON TOWNSHIP
CREDIT CARD ACCOUNT AND CREDIT ACCOUNT POLICY (MARCH 2025)**

PURPOSE

Ohio Revised Code Section 505.64 permits the Board of Township Trustees of Anderson Township (Hamilton County), Ohio to authorize an officer, employee, or appointee of Anderson Township to use a credit card account held by the Board. This Credit Card Account and Credit Account Policy is enacted to govern the use of any credit card accounts and their related presentation instruments, including credit cards and checks, and any credit accounts by any and all people authorized by the Board to use a credit card account or credit account held by the Board of Township Trustees.

DEFINITIONS

1. “Authorized User” means an officer, employee, or appointee of Anderson Township that has received authorization to use a credit card account or credit account held by the Board of Township Trustees of Anderson Township.
2. “Board” means the Board of Township Trustees of Anderson Township, located in Hamilton County, Ohio.
3. “Compliance Officer” means the Compliance Officer designated from time to time by the Board, who shall perform the duties of the Compliance Officer hereunder. The initial Compliance Officer shall be the Township’s Law Director, who shall serve until a different person is designated by the Board to serve as the Compliance Officer.
4. “Credit Card Account”, “Credit Account” or “Account” means any bank-issued credit card account, store-issued credit card account, financial institution-issued credit card account, financial depository-issued credit card account, affinity credit card account, or any other card account or credit account allowing the holder to purchase goods or services on credit or to transact with the account, and any debit or gift card account related to the receipt of grant moneys. It does not include a procurement card account, gasoline or telephone credit card account, or any other card account where merchant category codes are in place as a system of control for use of the card account. “Credit Account” and “Account” include an Amazon Prime Business Account (also known as “Amazon Business”) offered by Amazon.com Services LLC, which enables registered business customers to purchase products and services for business purposes through multiple user accounts with Amazon Business if created by the Fiscal Office.
5. “Credit Card” or “Card” means a credit card related to a Credit Card Account held by the Township.
6. “Fiscal Officer” means the Anderson Township Fiscal Officer.
7. “Township” means Anderson Township, Hamilton County, Ohio.
8. “Policy” or “Credit Card Account and Credit Account Policy” means this policy and all exhibits, amendments, and supplements thereto.

**ARTICLE I. USE OF A CREDIT CARD ACCOUNT, CREDIT ACCOUNT OR
ACCOUNT**

Section 1. Authorized Users. The Board may authorize an officer, employee, or appointee to use a Credit Card Account, Credit Account or Account (each, an “Authorized User”) from time to time. The list of people authorized to use a Credit Card Account, Credit Account or Account, and their respective positions with the Township, is contained on Exhibit A (the “Authorized User List”) attached to this Policy. The Authorized User List should be updated by the Board, its designated representative, or the Township Fiscal Officer each time a person is added or removed from such list.

Section 2. Authorized Expenses. The Board may expressly limit the terms of use of a Credit Card Account, Credit Account or Account with each Authorized User at any time. Any Credit Card Account, Credit Account or Account, regardless of Board approval, may only be used to purchase work-related goods and services required by the Township. Such work-related goods and services include, but are not limited to, gasoline for Township vehicles; professional development travel e.g. hotel reservations, airline ticket purchases, conference registration, etc.; and supplies and equipment purchased on behalf of the Township for a Township project in which the Authorized User is directly participating and involved.

No transaction may exceed the Credit Card Account, Credit Account, Account, or Credit Card credit limit. In the event of an emergency, the Authorized User shall notify the Fiscal Officer of the need to spend an amount in excess of the limit. The required documentation for such transaction contained in this Policy shall be submitted to the Fiscal Officer no later than twenty-four (24) hours after the transaction.

Section 3. Unauthorized Expenses. Any purchase made beyond specific authorization limits imposed by the Board, if any, or what is authorized in this Policy, is an “Unauthorized Expense” and constitutes misuse of a Credit Card Account, Credit Account or Account. An Authorized User who knowingly misuses a Credit Card Account, Credit Account or Account held by the Board violates Section 2813.21 of the Ohio Revised Code. The use of a Credit Card Account, Credit Account or Account for personal expenses constitutes misuse of a Credit Card Account, Credit Account or Account and is expressly prohibited. Personal expenses include those expenses that are not incurred as a direct result of the Authorized User’s employment with the Township for Township projects and purposes. Personal expenses include, but are not limited to, gasoline for personal vehicles, cash advances, any amount in excess of meal allowances, alcoholic beverages, tobacco, gambling, and personal goods or services.

Section 4. Guidelines for Acquisition, Use, and Management.

- A. Acquisition.** The Board must authorize an individual to use a Credit Card Account, Credit Account or Account before a person may become an Authorized User and acquire access to a Credit Account, an Account or a Credit Card or other presentation instrument associated with a Credit Card Account. The Board may place limits on the authorization of use of a Credit Card Account, Credit Account or Account at such time as a person receives authorization to use a Credit Card, Credit Account, or Account or any time thereafter, at the Board’s discretion and upon notice to the Authorized User. Upon the Board’s authorization, the person receiving authorization must sign a copy of the attached Exhibit B, acknowledging receipt of a copy of this Policy and agreement to abide by this Policy.

- B. Permitted Uses.** Authorized Users may use a Credit Card Account, Credit Account or Account for Authorized Expenses, as described in Article I, Section 2 of this Policy, incurred only by the Authorized User. An Authorized User may not transfer the Credit Card or provide use of a Credit Account or an Account by another person or purchase goods on behalf of any other person, regardless of whether the person is an employee of the Township or is purchasing goods or services for the Township.

Authorized Users may, unless otherwise prohibited by the Board, use a Credit Card, Credit Account or Account in person, online, over the telephone, by mail, or through fax. All purchases must be evidenced by an itemized receipt. If purchasing goods online, the Authorized User must use reasonable care and judgment regarding the authenticity and security of a website.

- C. Reasonable Care.** Authorized Users must use reasonable care when using a Credit Card, Credit Account or Account and failure to use reasonable care will qualify as misuse of a Credit Card Account, Credit Account or Account.
- D. Notification of Purchase.** Prior to using a Credit Card, Credit Account or Account, the Authorized User should make a good faith effort to notify the Board, their authorized representative, or the Fiscal Officer of the intended purchase.
- E. Storage.** Authorized Users must take measures to ensure, exercising reasonable care, that Credit Cards, checkbooks, Credit Account and Account access information, and any other presentation instruments associated with a Credit Card Account, Credit Account or Account are kept in a secure place at all times.
- F. Receipts.** Original, itemized receipts must be submitted to the Fiscal Officer or the Fiscal Officer's designee as soon reasonably possible. The receipt should include the customer copy of the receipt, any invoice from the vendor, the cost of the goods or services purchased, and the date of the purchase as well as the purchase order number if applicable. The Authorized User should also submit documentation verifying the purchase was made on behalf of the Township.
- G. Return of Credit Card to Township.** If the Fiscal Officer retains possession of the Credit Cards, an Authorized User must return such Credit Card to the Fiscal Officer or his designee within a reasonable time after use. No Credit Card may remain signed out for a period longer than twenty-four (24) hours/days unless an extension is granted due to emergency conditions.

Section 5. Liability. The Authorized User will be personally liable for reimbursing the Township for any of the following:

- A. Upon any official bond the Authorized User has given to the Township to reimburse the Township treasury the amount for which the Authorized User does not provide itemized receipts;
- B. Expenses charged to the Credit Card, Credit Account or Account that are not documented and submitted to the Fiscal Officer or the Fiscal Officer's designee;
- C. Expenses that exceed the scope of the authorization allotted by the Board of the Authorized User's use of the Credit Card, Credit Account or Account;
- D. Unauthorized Expenses;
- E. Purchases the Authorized User allowed an unauthorized user to make;
- F. Any other purchases made with the Credit Card, Credit Account or Account that are in violation of this Policy, and the amendments and supplements thereto.

The County Prosecutor is authorized and shall recover the amount of any Unauthorized Expense incurred by an Authorized User who either uses a Credit Card, or allows another person to use a Credit Card, in an unauthorized manner and fails to immediately and voluntarily make restitution to the Township for the total amount of the unauthorized purchase(s). This section does not limit any other liability of the employee or officer who carried out the unauthorized use.

Section 6. Misuse. Using a Credit Card for Unauthorized Expenses, as the same are discussed in Section 3 of this Article I, constitutes misuse of a Credit Card, Credit Account or Account. Failing to submit receipts, or submitting incomplete information, within a reasonable time after making a purchase also constitutes misuse of a Credit Card, Credit Account or Account.

Any public servant, as the same is defined in Section 2921.01 of the Ohio Revised Code who knowingly misuses a Credit Card, Credit Account or Account will be subject to criminal prosecution pursuant to Section 2913.21 of the Ohio Revised Code. Misuse of a Credit Card, Credit Account or Account may result in disciplinary action up to and including termination of employment.

Section 7. Issuing or Re-Issuing a Credit Card. A Credit Card should be issued or re-issued, and an Account should be created, at the discretion of the Board. Upon the written request of an employee, prior Authorized User, or current Authorized User, the Board may re-issue a Credit Card or provide access to a Credit Account or an Account.

Section 8. Cancellation and Stolen/Lost Credit Cards. An individual Credit Card connected to a Credit Card Account should be cancelled upon the determination of the Board.

In the event a Credit Card is lost or stolen, or the Authorized User has reason to believe a Credit Card is lost, stolen, or used in an unauthorized manner, the Authorized User shall immediately notify the Fiscal Officer or the Fiscal Officer's designee in person or by phone and in writing. The Fiscal Officer or the Fiscal Officer's designee must notify the card issuer immediately. The Authorized User must provide all necessary information required by the Township or the card issuer relating to the disappearance of the Credit Card.

In the event a Credit Account or an Account is accessed by an unauthorized user or used in an unauthorized manner, the Authorized User shall immediately notify the Fiscal Officer or the Fiscal Officer's designee in person or by phone and in writing. The Fiscal Officer or the Fiscal Officer's designee must notify the Credit Account or Account provider immediately. The Authorized User must provide all necessary information required by the Township or the Account provider relating to the unauthorized use of the Credit Account or the Account.

Section 9. Credit Card Account, Credit Account and Account Limits. The credit limit on each Credit Card Account and each Credit Account or Account held by the Township is included on the attached Exhibit C incorporated herein by reference and should be updated upon any change of limits or additional credit lines.

ARTICLE II. RULES FOR TOWNSHIP CREDIT CARD ACCOUNTS, CREDIT ACCOUNTS AND ACCOUNTS

Section 1. Credit Accounts, Accounts and Credit Card Account Instruments. The Township's name shall appear on each Credit Account, each Account and each presentation instrument related to a Credit Card Account, including but not limited to Credit Accounts, Accounts, Credit Cards and checks.

Section 2. Annual Report. The Fiscal Officer or the Fiscal Officer's designee annually shall file a report with the Board detailing all rewards received based on the use of the Credit Card Accounts and the Accounts.

Section 3. Payment. Debt incurred as a result of the legitimate use of a Township Credit Card, Credit Account or Account shall be paid from moneys appropriated by the Board.

Section 4. Compliance Officer. The Compliance Officer may not use a Credit Card Account, a Credit Account or an Account and may not authorize any officer, employee, or appointee to use a Credit Card Account, a Credit Account or an Account unless the Board is serving in the role of Compliance Officer. The Fiscal Officer is not eligible for designation as Compliance Officer.

Section 5. Compliance Officer Duties. The Compliance Officer, if applicable, and the Board shall review the following, at least every six (6) months:

- A. The number of Credit Card Accounts and Credit Cards issued and the number of Credit Accounts or other Accounts created;
- B. The number of active Credit Card Accounts and Credit Cards issued and the number of other active Credit Accounts and Accounts;
- C. The expiration dates of the Credit Card(s), Credit Card Account(s), Credit Account(s) and other Account(s); and
- D. The credit limits of the Credit Card(s), Credit Card Account(s), Credit Account(s) and other Account(s).

There was no further discussion.

FINANCE DEPARTMENT

Request to Authorize Memorial Day Contribution to American Legion Post 318

Mrs. Disque requested the Board authorize the annual Memorial Day contribution to the American Legion Post 318.

MOTION NO. 25 – 0320 – 05

Mrs. Stone moved to authorize a Memorial Day Contribution of \$300 to American legion Anderson Post 318 for the purpose of properly observing Memorial Day with the Township as permitted by Ohio Revised Code Section 307.66. **Mr. Gerth** seconded the motion.

Mr. Johnson called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes.

The Board stated they would provide updates on the event.

Resolution Approving 2025 Permanent Budget

Ms. Disque presented changes to the budget since the interim meeting.

Mr. Gerth asked Mrs. Earhart to review funds sent to the Anderson Park District.

Mrs. Earhart presented how TIF dollars operate regarding the school districts and Park District. She noted how the TIF agreement with the schools gives them the same amount of tax dollars as if there is no TIF. They are “held harmless”. She said the Park District is different, but that the Township has donated property, paid for trails, purchased the Rec Plex at Beech Acres (\$1,000,000 from the Township and \$500,000 from the Park District), obtained a \$3,000,000 bond for the Rec Plex’s renovations (the school district agreed to pay \$33,333/year towards this from its TIF allocation). She said the Township has contributed more than \$6,000,000 to the parks in cash, property, and maintenance costs, which likely exceeds what the Park District would have received if it had been “held harmless” in the ’94 TIF.

Mr. Gerth moved to adopt the below resolution. **Mrs. Stone** seconded the motion.

Mr. Johnson called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes.

RESOLUTION NO. 25 – 0320 – 06

RESOLUTION APPROVING 2025 PERMANENT BUDGET

WHEREAS, the Board of Township Trustees of Anderson Township, adopted Resolution 24-0620-01 establishing the 2025 Tax Budget for the fiscal year commencing January 1, 2025 in accordance with Section 5705.28 of the Ohio Revised Code; and

WHEREAS, the Board adopted Resolution 24-1219-24 establishing Temporary 2025 Appropriations as permitted by Section 5705.38 of the Ohio Revised Code; and

WHEREAS, the Board is required to approve a permanent appropriation budget (“Permanent Budget”) no later than March 31, 2025;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees (the "Board") of Anderson Township, County of Hamilton, Ohio (the "Township"), as follows:

SECTION 1. Upon recommendation of the Township Administrator, this Board hereby adopts the 2025 Permanent Appropriations as presented to this Board.

SECTION 2. That the Fiscal Officer is hereby authorized and directed to certify a copy of this Resolution and of said 2025 Permanent Appropriations to the Hamilton County Budget Commission.

SECTION 3. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted hereby.

There was no further discussion.

PLANNING & ZONING

Resolution Declaring April 25, 2025, as Arbor Day in Anderson Township

Mr. Drury presented the following resolution regarding Arbor Day in the Township.

Mrs. Stone moved to adopt the below resolution. **Mr. Gerth** seconded the motion.

Mr. Johnson called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes.

RESOLUTION NO. 25 – 0320 – 07

DECLARING APRIL 25, 2025, AS ARBOR DAY IN ANDERSON TOWNSHIP

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, the Board of Township Trustees of Anderson Township, Hamilton County, Ohio ("Board"), believes it is important to maintain and enhance natural areas, specifically tree cover along and visible from roadways, so as to maintain a high quality of life in the community; and

WHEREAS, Anderson Township desires to protect the natural resources along the roadways in the community, as well as be a leader in this statewide effort and model of natural resource protection for other communities; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife;

NOW, THEREFORE, BE IT RESOLVED that this Board does hereby declare Friday, April 25, 2025, as **ARBOR DAY** in Anderson Township and urges all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.

SECTION 1. The preambles hereto are and shall for all purposes be construed to be integral and operative parts of this Resolution.

SECTION 2. It is found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public in compliance with all legal requirements including, without implied limitation, Section 121.22 of the Revised Code, except as otherwise permitted thereby.

There was no further discussion.

FIRE & RESCUE DEPARTMENT

Resolution Authorizing Sale of Surplus Equipment Pursuant to Section 505.10 of the Revised Code Providing for Sale of Personal Property via Internet Auction

Chief Martin presented the following resolution to sale surplus equipment.

Mrs. Stone moved to adopt the below resolution. **Mr. Gerth** seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes

RESOLUTION NO. 25 – 0320 – 08

RESOLUTION AUTHORIZING THE SALE OF SURPLUS EQUIPMENT PURSUANT TO SECTION 505.10 OF THE REVISED CODE PROVIDING FOR SALE OF PERSONAL PROPERTY VIA INTERNET AUCTION

WHEREAS, Section 505.10 of the Revised Code (the “Statute”) provides that a board of township trustees may provide for the disposition of certain personal property, including motor vehicles, road machinery, equipment and tools, if the Board finds, by resolution, that the such personal property is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, all in accordance with the Statute; and

WHEREAS, the Statute provides that regardless of value, a board of township trustees may sell unneeded, obsolete, or unfit-for-use township personal property by internet auction as provided in paragraph (D) of the Statute; and

WHEREAS, the Township owns several items of property, more fully described on Exhibit A hereto, which by this reference is incorporated herein and made a part hereof (the “Equipment”), that constitutes personal property which this Board deems to be unneeded for Township use; and

WHEREAS, this Board passed Resolution No. 23-0216-07 pertaining to the conduct of internet auctions and authorizing a Memorandum of Understanding by and between the Township and LIQUIDITY SERVICES OPERATIONS LLC DBA GOVDEALS, INC., (“GovDeals”) pursuant to which GovDeals agrees to perform certain consulting, provide access to its online surplus property network, maintain information about assets, and provide access to seller asset

management on behalf of the Township for a period of twelve months from its effective date and during subsequent one year automatic renewal terms (the "GovDeals Agreement"); and

WHEREAS, the Township Administrator has entered into the GovDeals Agreement as authorized by Resolution No. 23-0216-07, with an effective date of May 25, 2023, subject to automatic renewal for one year terms, as provided therein; and

WHEREAS, Seller has met the statutory publication requirements with respect to Resolution No. 23-0216-07;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees ("Board") of Anderson Township, Hamilton County, Ohio ("Township"), as follows:

SECTION 1. The Board hereby finds that the Equipment is unneeded for Township use and that it is in the best interest of the Township to dispose of the Equipment pursuant to Section 505.10 (D) of the Revised Code and the GovDeals Agreement by means of internet auction for at least the minimum selling price indicated on Exhibit A (the "Minimum Selling Price") and otherwise as provided in Resolution No. 23-0216-07. The Equipment when sold shall be picked up by its purchaser or purchasers at the Current Location specified in Exhibit A. Prior to delivery of title to the Equipment to the purchaser or purchasers, the Township shall have received a fully executed Equipment Sale Agreement in substantially the form attached hereto as Exhibit B, which by this reference is incorporated herein. The Township Administrator and the Fiscal Officer are each authorized, singly or together, to execute the necessary documents on behalf of this Board to affect such sale.

SECTION 2. The preambles hereto are and shall for all purposes be construed to be integral and operative parts of this resolution.

SECTION 3. This Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Revised Code Section 121.22, except as otherwise permitted thereby.

There was no further discussion.

Resolution Authorizing the Sale of Surplus Equipment Pursuant to Section 505.10 of the Revised Code Providing for Sale of Personal Property Via Internet Auction (2010 Ford Explorer)

Chief Martin presented the following resolution to sale surplus equipment.

Mr. Gerth moved to adopt the below resolution. **Mrs. Stone** seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes

RESOLUTION NO. 25 – 0320 – 09

**RESOLUTION AUTHORIZING THE SALE OF SURPLUS EQUIPMENT PURSUANT
TO SECTION 505.10 OF THE REVISED CODE PROVIDING FOR SALE OF
PERSONAL PROPERTY VIA INTERNET AUCTION**

WHEREAS, Section 505.10 of the Revised Code (the “Statute”) provides that a board of township trustees may provide for the disposition of certain personal property, including motor vehicles, road machinery, equipment and tools, if the Board finds, by resolution, that the such personal property is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, all in accordance with the Statute; and

WHEREAS, the Statute provides that regardless of value, a board of township trustees may sell unneeded, obsolete, or unfit-for-use township personal property by internet auction as provided in paragraph (D) of the Statute; and

WHEREAS, the Township owns several items of property, more fully described on Exhibit A hereto, which by this reference is incorporated herein and made a part hereof (the “Equipment”), that constitutes personal property which this Board deems to be unneeded for Township use; and

WHEREAS, this Board passed Resolution No. 23-0216-07 pertaining to the conduct of internet auctions and authorizing an agreement by and between the Township and LIQUIDITY SERVICES OPERATIONS LLC DBA GOVDEALS, INC., (“GovDeals”) pursuant to which GovDeals agrees to perform certain consulting, provide access to its online surplus property network, maintain information about assets, and provide access to seller asset management on behalf of the Township during calendar year 2025 (the “GovDeals Agreement”); and

WHEREAS, the Township Administrator has entered into the GovDeals Agreement as authorized by Resolution No. 23-0216-07; and

WHEREAS, Seller has met the statutory publication requirements with respect to Resolution No. 23-0216-07;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (“Board”) of Anderson Township, Hamilton County, Ohio (“Township”), as follows:

SECTION 1. The Board hereby finds that the Equipment is unneeded for Township use and that it is in the best interest of the Township to dispose of the Equipment pursuant to Section 505.10 (D) of the Revised Code and the GovDeals Agreement by means of internet auction for at least the minimum selling price indicated on Exhibit A (the “Minimum Selling Price”) and otherwise as provided in Resolution No. 23-0216-07. The Equipment when sold shall be picked up by its purchaser or purchasers at the Current Location specified in Exhibit A. Prior to delivery of title to the Equipment to the purchaser or purchasers, the Township shall have received a fully executed Equipment Sale Agreement in substantially the form attached hereto as Exhibit B, which by this reference is incorporated herein. The Township Administrator and the Fiscal Officer are each authorized, singly or together, to execute the necessary documents on behalf of this Board to affect such sale.

SECTION 2. The preambles hereto are and shall for all purposes be construed to be integral and operative parts of this resolution.

SECTION 3. This Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board,

and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Revised Code Section 121.22, except as otherwise permitted thereby.

There was no further discussion.

Resolution Authorizing the Acquisition of Emergency Medical Service Equipment and the Execution of an Agreement with Penn Care, Inc. Relating Thereto Pursuant to Section 505.101 of the Ohio Revised Code

Chief Martin presented the following resolution to purchase equipment. He asked for authorization prior to knowing the exact price because of price instability and timing issues.

Mrs. Stone moved to adopt the below resolution. **Mr. Gerth** seconded the motion.

Mr. Johnson called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes

RESOLUTION NO. 25 – 0320 – 10

RESOLUTION AUTHORIZING THE ACQUISITION OF EMERGENCY MEDICAL SERVICE EQUIPMENT AND THE EXECUTION OF AN AGREEMENT WITH PENN CARE, INC. RELATING THERETO PURSUANT TO SECTION 505.101 OF THE OHIO REVISED CODE

WHEREAS, Section 505.37 of the Revised Code confers certain powers on a board of township trustees with respect to the provision of fire protection services in the township that the board deems advisable; and

WHEREAS, Section 505.101 of the Ohio Revised Code (the “Statute”) provides for the purchase of motor vehicles, materials, equipment or supplies, without advertising or bidding, from any department, agency, or political subdivision of the State; and

WHEREAS, PENN CARE, INC., an Ohio corporation, having a principal place of business at 1317 North Road, Niles, OH 44446 (“Penn Care”), is qualified by expertise, training and reputation to provide the Township with that certain Ford F450 4x4 Braun Chief XL Ambulance, as further described on specifications and drawings approved by the Anderson Township Fire Chief (the “Equipment”), under the Statute;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (the “Board”) of Anderson Township, Hamilton County, Ohio (the “Township”), that:

SECTION 1. That the Board hereby determines that it is in the best interest of the Township to acquire the Equipment, which Equipment is available for purchase pursuant to state bid through the contract of the State of Ohio, Department of Administrative Services, General Services Division, Office of Procurement Services under the Statute (Ohio Buys Contract # STS009632, Demars Ambulance USA dba Braun Industries).

SECTION 2. That the maximum amount to be paid as the purchase price for the Equipment is \$380,000, which funds have been previously appropriated by this Board for the purpose and remain otherwise unencumbered.

SECTION 3. That the form of the Emergency Vehicle Purchase Agreement with Penn Care before this Board (the "Agreement") is hereby approved and that to effectuate the purchase of the Equipment in accordance with this Resolution the Township Administrator is hereby authorized to execute the Agreement with such changes thereto as the Township Administrator, after consultation with the Law Director, determines are not materially adverse to the Township, such determination being evidenced by her execution of the Agreement.

SECTION 4. The preambles hereto are and shall for all purposes be construed to be integral and operative parts of this Resolution.

SECTION 5. This Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of the foregoing resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Section 121.22 of the Ohio Revised Code, except as otherwise permitted thereby.

SHERIFF'S OFFICE

There was no new business.

PUBLIC WORKS DEPARTMENT

Motion to Authorize a Contract with the Hamilton County Board of County Commissioners for Cemetery Maintenance Services

Mr. Luginbuhl requested authorization to contract with the Hamilton County Adult Probation Department, through the Board of County Commissioners, for cemetery maintenance.

MOTION NO. 25 – 0320 – 11

Mrs. Stone moved to authorize the Township Administrator, after consultation with Law Director, to execute a contract with the Hamilton County Board of County Commissioners on behalf of the Hamilton County Adult Probation Department, in substantially the form before the Board, to provide for Cemetery Maintenance Services from July 1, 2025, through June 30, 2028, at a cost not to exceed \$28,000 per year. **Mr. Gerth** seconded the motion.

Mr. Johnson called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes.

There was no further discussion.

Resolution Authorizing the Purchase of (I) A Model Year 2026 M2 106 Plus Conventional Chassis Set Back Axle Truck for Public Works Use and the Disposition of a Surplus Public Works Motor Vehicle Pursuant to Section 505.10(A)(3) of the Ohio Revised Code as a Trade-in Against Said Purchase, and (II) Related Equipment for Said Truck from the Sourcewell Cooperative Purchasing Program, an Intergovernmental Purchasing Cooperative Pursuant to Section 9.48 of the Ohio Revised Code

Mr. Luginbuhl requested authorization to purchase a Public Works salt truck and presented the following resolution.

Mr. Gerth moved to adopt the below resolution. **Mrs. Stone** seconded the motion.

Mr. Johnson called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes

RESOLUTION NO. 25 – 0320 – 12

AUTHORIZING THE PURCHASE OF (I) A MODEL YEAR 2026 M2 106 PLUS CONVENTIONAL CHASSIS SET BACK AXLE TRUCK FOR PUBLIC WORKS USE AND THE DISPOSITION OF A SURPLUS PUBLIC WORKS MOTOR VEHICLE PURSUANT TO SECTION 505.10(A)(3) OF THE OHIO REVISED CODE AS A TRADE-IN AGAINST SAID PURCHASE, AND (II) RELATED EQUIPMENT FOR SAID TRUCK FROM THE SOURCEWELL COOPERATIVE PURCHASING PROGRAM, AN INTERGOVERNMENTAL PURCHASING COOPERATIVE PURSUANT TO SECTION 9.48 OF THE OHIO REVISED CODE

WHEREAS, Section 505.10 of the Ohio Revised Code (the “Disposition Statute”) provides that a board of township trustees may provide for the disposition of certain personal property, including motor vehicles, road machinery, equipment and tools, if the Board finds, by resolution, that such personal property is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, all in accordance with the Statute; and

WHEREAS, division (A)(3) of the Disposition Statute provides that if a board of township trustees finds, by resolution, that the township has motor vehicles, road machinery, equipment or tools that are not needed or are unfit for public use, and the board wishes to sell the motor vehicles, road machinery, equipment or tools to the person or firm from which it proposes to purchase other motor vehicles, road machinery, equipment or tools, the board may offer to sell the motor vehicles, road machinery, equipment or tools to that person or firm, and to have the selling price credited to the person or firm against the purchase price of other motor vehicles, road machinery, equipment or tools; and

WHEREAS, Section 505.101 of the Ohio Revised Code (the “Acquisition Statute”) provides that a board of township trustees may, by resolution, enter into a contract, without advertising or bidding, for the purchase or sale of motor vehicles, materials, equipment, or supplies from or to any department, agency or political subdivision of the state, in accordance with the terms of the Acquisition Statute; and

WHEREAS, Section 9.48 of the Ohio Revised Code (the “Cooperative Purchasing Statute”) permits, among other things, (i) political subdivisions to participate in a joint purchasing program operated by or through a national or state association of political subdivisions in which the purchasing political subdivision is eligible for membership; and (ii) the acquisition by a

political subdivision of equipment, materials, supplies and services through participation in a contract of another political subdivision or participation in an association program under the Statute; and

WHEREAS, the acquisition of equipment, materials, supplies and services by a political subdivision through participation in a joint purchasing program under the Cooperative Purchasing Statute is exempt from any competitive selection requirements otherwise required by law, if the contract in which it is participating has been awarded pursuant to a publicly solicited request for a proposal or a competitive selection procedure of another political subdivision within this State or in another state; provided, that no political subdivision shall acquire equipment, materials, supplies or services by participating in a contract under the Cooperative Purchasing Statute if it has received bids for such acquisition, unless its participation enables it to make the acquisition upon the same terms, conditions and specifications at a lower price; and

WHEREAS, Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota ("Sourcewell") and government procurement service permitting governmental units (as used in Section 123A.21 of Minnesota Statutes), including political subdivisions of Minnesota *or another state*, to become participating entities in Sourcewell; and

WHEREAS, Sourcewell has represented that all Sourcewell contracts available to participating entities have been awarded by virtue of a public competitive procurement process; and

WHEREAS, pursuant to Resolution No. 24-1219-05, this Board authorized the Township Administrator to enter into that certain Sourcewell Cooperative Purchasing Program Participation Agreement (the "Participation Agreement"), which she did execute, permitting the Township to participate in the Sourcewell Cooperative Purchasing Program; and

WHEREAS, the Township owns one Model Year 2004 International 7400 Series Single Axel Dump Truck, more fully described on Exhibit A hereto, which by this reference is incorporated herein and made a part hereof (the "2004 Equipment"), which equipment this Board finds is not needed for Township use; and

WHEREAS, this Board desires to dispose of the 2004 Equipment "as is" at a minimum trade-in value of \$14,000 (the "Minimum Selling Price") pursuant to the Disposition Statute; and

WHEREAS, this Board desires to purchase a 2026 Freightliner M2 106 Plus Conventional Chassis Set Back Axle Truck (the "Truck Body") from Fyda Freightliner (the "Truck Vendor") for Township purposes pursuant to the Acquisition Statute; and

WHEREAS, this Board desires to purchase certain related supplemental equipment described as a single axle snow and ice equipment package (the "Additional Equipment") necessary to adapt the Truck Body for snow plowing and other Public Works purposes, from W.A. Jones, 1171 South Williams Drive, Columbus City, IN, (the "Equipment Vendor") pursuant to the Participation Agreement in the Sourcewell Cooperative Purchasing Program;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (the "Board") of Anderson Township, County of Hamilton, State of Ohio (the "Township"), as follows:

Section 1. That this Board hereby determines that the 2004 Equipment is no longer needed for Township use and that it is in the best interest of the Township to dispose of the 2004 Equipment by sale at or above the Minimum Selling Price to the Truck Vendor.

Section 2. That this Board hereby determines that it is in the best interest of the Township to acquire by purchase the Truck Body from the Truck Vendor at a cost of \$106,238.00, so long as the net purchase price of the Truck Body after accounting for the credit and rebate described in Section 3 below, does not equal or exceed \$92,238.00, and to acquire by purchase the Additional Equipment necessary for the Truck Body from the Equipment Vendor at a cost not to exceed \$115,000.00.

Section 3. That this Board hereby authorizes the purchase of the Truck Body from the Truck Vendor at a maximum purchase price not to exceed \$106,238.00, for which funds have been previously appropriated by this Board for the purpose and remain otherwise unencumbered; provided, that the 2004 Equipment is sold to the Truck Vendor at no less than the Minimum Selling Price and that the Minimum Selling Price of the 2004 Equipment is credited against the purchase price of the Truck Body of \$106,238.00, resulting in a net maximum purchase price of the Truck Body after the trade-in of the 2004 Equipment of \$92,238.00 (the "Maximum Truck Body Purchase Price").

Section 4. That the Township Administrator is hereby authorized to execute the necessary and appropriate purchase agreement(s) and/or documentation, after review by the Law Director, to effectuate the purchase of the Truck Body and the disposition of the 2004 Equipment in accordance with this Resolution. The Township Administrator shall obtain from the Truck Vendor an executed copy of Exhibit B hereto with respect to the 2004 Equipment at the date and time of its disposition.

Section 5. That this Board hereby authorizes the purchase of the Additional Equipment from the Equipment Vendor at a maximum purchase price not to exceed \$115,000.00 (the "Maximum Additional Equipment Purchase Price"), for which funds have been previously appropriated by this Board for the purpose and remain otherwise unencumbered.

Section 6. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted hereby.

There was no further discussion.

TOWNSHIP ADMINISTRATOR

Request Authorization to Enter Into Contract with KBA, Incorporated for Design and Bidding Services for the Anderson Township Senior Center Pavilion

Mr. Magna requested the Board accept KBA Incorporated's design and bidding proposal and to authorize the Administrator to engage them for the Senior Center Pavilion.

MOTION NO. 25 – 0320 – 13

Mrs. Stone moved that this Board hereby accept the proposal of \$35,000.00 from KBA, Incorporated for design and bidding services for the Anderson Township Senior Center Pavilion together with a 10% contingency, for a maximum appropriation of \$38,500.00 funded in 1994 TIF funds in the 2025 budget; and further, this Board hereby authorizes and directs the Township Administrator, after consultation with the Law Director, to enter into contract with KBA, Incorporated for the Anderson Township Senior Center Pavilion. **Mr. Gerth** seconded the motion.

Mr. Johnson called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes

There was no further discussion.

A Resolution Authorizing the Township Administrator to Designate a Natural Gas Supply Provider to the Township for Township Facilities Accounts and Authorizing the Township Administrator to Enter into an Agreement with the Designated Natural Gas Supply Provider

Mr. Magna requested authorization for the Administrator to designate a Natural Gas Supply Provider and to enter into an agreement with the provider.

Mr. Gerth moved to adopt the below resolution. **Mrs. Stone** seconded the motion.

Mr. Johnson called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes

RESOLUTION NO. 25 – 0320 – 14

A RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO DESIGNATE A NATURAL GAS SUPPLY PROVIDER TO THE TOWNSHIP FOR TOWNSHIP FACILITIES ACCOUNTS AND AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE DESIGNATED NATURAL GAS SUPPLY PROVIDER.

WHEREAS, the Township is in the process of soliciting bids from natural gas supply providers for the provision of natural gas supply requirements for Township facilities; and

WHEREAS, upon review of those bids, Township staff will recommend a natural gas supply provider qualified to provide the natural gas supply requirements for Township facilities accounts and providing the best and most responsible bid therefore; and

WHEREAS, this Board desires to engage the services of that natural gas supply provider for the Township facilities accounts who provides the best and most economic service to the Township and accordingly, due to market conditions, deems it to be necessary to provide the

Township Administrator with flexibility in soliciting and designating a natural gas supply provider for that purpose;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TOWNSHIP TRUSTEES (the “Board”) OF ANDERSON TOWNSHIP, HAMILTON COUNTY, STATE OF OHIO (the “Township”), as follows:

SECTION 1. This Board hereby authorizes the Township Administrator, after review of bids of natural gas supply providers and consultation with Township staff with respect thereto, to designate the natural gas supply provider to the Township for the natural gas supply requirements of Township facilities accounts in accordance with the following guidance of this Board: that the maximum price per CCF of natural gas service to be provided shall not exceed \$0.75 per CCF, and such service shall be provided pursuant to a written agreement otherwise advantageous to the Township.

SECTION 2. This Board further authorizes the Township Administrator to enter into a written agreement with the designated natural gas supply provider for the provision of natural gas supply to Township facilities accounts in a form which, after consultation with the Law Director, she deems to be advantageous to the Township, her execution of said agreement to be conclusive evidence of such determination.

SECTION 3. The preambles hereto are and shall for all purposes be construed to be integral and operative parts of this Resolution.

SECTION 4. This Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Revised Code Section 121.22, except as otherwise permitted thereby.

There was no further discussion.

Request to Authorize Additional Payment to the Ohio Department of Transportation (ODOT) for the Paddison Road Sidewalk Project

Mr. Sievers explained the ODOT change orders for the Paddison Road Sidewalk Project, which resulted in additional costs, and requested authorization to pay the balance.

MOTION NO. 25 – 0320 – 15

Mr. Gerth moved to authorize the additional payment of \$60,716.98 in 1994 TIF funds, to the Ohio Department of Transportation, for contingency expenditures resulting from the Transportation Alternative grant-funded Paddison Road sidewalk project. **Mrs. Stone** seconded the motion.

Mr. Johnson called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes

There was no further discussion.

Resolution Approving Agreement for Police Protection Services and Authorizing Execution Thereof

Mrs. Earhart presented the contract with the Hamilton County Sheriff's Office.

Mr. Gerth mentioned residents made a significant investment in public safety and the Township put the tax dollars to the best use possible, including towards suspect apprehensions and crime prevention. He thanked staff for the work on the contract.

Mrs. Stone moved to adopt the below resolution. **Mr. Gerth** seconded the motion.

Mr. Johnson called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes

RESOLUTION NO. 25 – 0320 – 16

**RESOLUTION APPROVING AGREEMENT FOR POLICE PROTECTION SERVICES
AND AUTHORIZING EXECUTION THEREOF**

WHEREAS, pursuant to Section 504.16 of the Ohio Revised Code, the Board of Township Trustees (the "Board") of Anderson Township, Hamilton County, Ohio (the "Township") may provide police protection services for the Township on a regular basis by contract pursuant to Sections 311.29, 505.43, or 505.50 of the Ohio Revised Code; and

WHEREAS, pursuant to Section 505.43 of the Ohio Revised Code, the Township may contract with the Hamilton County Sheriff (the "Sheriff") and the Hamilton County Board of County Commissioners for the provision of police protection services in the Township; and

WHEREAS, pursuant to Section 505.50 of the Ohio Revised Code, the Township may purchase, lease or otherwise acquire any police apparatus, equipment, including a public communications system, or materials that the Township requires; and may contract with the Sheriff upon any terms that are mutually agreed upon for the provision of police protection services or additional police protection services either on a regular basis or for additional protection in times of emergency in the Township; and

WHEREAS, pursuant to Section 311.29 of the Ohio Revised Code, the Sheriff may enter into a contract with the Township to render police protection services and the Township shall reimburse Hamilton County, Ohio, for the costs incurred by the Sheriff for providing such police protection services; and

WHEREAS, it is in the best interest of the citizens in Anderson Township to enter into an agreement with the Sheriff and the Hamilton County Board of County Commissioners for the provision of police protection services in Anderson Township;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Anderson Township, Hamilton County, Ohio (the "Township"), that:

SECTION 1. This Board deems it to be in the best interest of the citizens in the Township to enter into an agreement with the Sheriff and the Hamilton County Board of County Commissioners for the provision of police protection services in the Township, and this Board hereby approves the form of Agreement for Police Protection Services before this Board (the "Agreement").

SECTION 2. The Township Administrator be and she is hereby authorized to execute the Agreement with such changes thereto as the Township Administrator, after consultation with the Law Director, has determined are not materially adverse to the Township, such determination being evidenced by her execution of the Agreement.

SECTION 3. Appropriations relating to the costs of the provision of police protection services in the Township pursuant to the Agreement have been made.

SECTION 4. This Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of the foregoing resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Section 121.22 of the Ohio Revised Code, except as otherwise permitted thereby.

There was no further discussion.

Community Engagement Study in Conjunction with the Anderson Township Park District and Forest Hills School District

Mrs. Earhart stated the Park District is conducting a community engagement study, which the Township Board has encouraged. She contrasted this survey with the Park District's previous survey of Dog Park users only. The latest survey will include all residents/taxpayers, not just those who use the parks, regarding what the Beech Acres property's use should be. The Township offered to share the cost to ensure all residents had a say. She mentioned the different methods for gathering information. Mrs. Earhart stressed the difference among the Board of Trustees, the Park District, Great Parks of Hamilton County, and the School District and the facilities and amenities each owns. She asked the Board for guidance for funding the survey.

The Board discussed the survey's history, concern regarding survey methods, transparency, and helping pay.

Mrs. Stone mentioned she has been asking for a survey since the Park District purchased Beech Acres. She said the Park District started making plans without any public input other than surveying the current 150 Dog Park members. She wants the community to be asked what it wants on the property and for them to know that whatever goes there needs to be paid for and maintained from taxpayer dollars.

Mrs. Lausten said when she became a trustee the Park District had projects with which it wanted to partner with the Township, and by partner it meant the Township help fund it. She asked: What is the plan? What is the priority? How will you maintain it? Who asked for this? She said the Park District needed to ask the community, the community owns it, the community needs to express its desires. She stated that information is coming out of silos. Therefore, she wants to partner with the Park District on the survey so the Township can have some ownership and ensure there is transparency. She said it is worth sharing the cost to get that for the community.

Mrs. Stone reminded everyone that, as they are completing the survey, whatever the public decides it wants it will be erected and maintained with their tax dollars.

MOTION NO. 25 – 0320 – 17

Mr. Gerth moved to authorize payment not to exceed \$25,000.00 toward the Brandstetter Carroll Inc., Community Engagement Study, in partnership with the Anderson Park District. **Mrs. Stone** seconded the motion.

Mr. Johnson called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes

Mr. Gerth stated that the Township is accepting applications for Park District Commissioner and noted all previous appointments had been unanimous.

Mrs. Earhart explained how the Township appoints Park Commissioners and why. She clarified that the Park District is a separate political subdivision, with a separate budget, with a volunteer board. She stated that the Trustees take the appointments seriously because the Park District spends taxpayer dollars.

Hamilton County Storm Water District Level of Service and Service Fees for 2026

Mrs. Earhart explained the Hamilton County Storm Water District service level and fees and presented the following motion for the board's consideration.

MOTION NO. 25 – 0320 – 18

Mr. Gerth moved that the Township Administrator be and is hereby authorized to execute on behalf of this Board, the Storm Water District Level of Service Options (LOS) and Service Fees for 2026 with the Hamilton County Storm Water District in substantially the form before this Board with such changes thereto as shall not, in her judgment after consultation with the Law Director, be detrimental to the Township, such determination being evidenced by her execution of said agreement. This Board further requests that the Hamilton County Storm Water District use a portion of these fees to investigate methods to minimize the impacts of stormwater quantity. **Mrs. Stone** seconded the motion.

Mr. Johnson called the roll: **Mrs. Lausten**, yes; **Mr. Gerth**, yes; **Mrs. Stone**, yes

There was no further discussion.

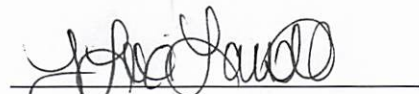
Items Arising from Executive Session Discussions

No items from Executive Session

MOTION TO ADJOURN

Mrs. Lausten moved to adjourn the meeting at 6:54 P.M. Mr. Gerth seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

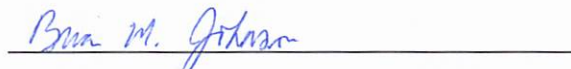

Lexi Lausten, Chair


Brian M. Johnson, Fiscal Officer

CERTIFICATION

The undersigned duly elected and acting Fiscal Officer of Anderson Township, Hamilton County, Ohio, hereby certifies that the foregoing is a true excerpt from the minutes of a regular meeting, including the roll call votes thereat, of the Board of Township Trustees of said Township held on the 26th day of June 2025, and that said minutes have been duly entered upon the Journal of said Township.

This day 26th day of June, 2025.


Brian M. Johnson, Fiscal Officer